

## Minutes of PA meeting 23<sup>rd</sup> April 2024

Attending: Emma Bailey Chair, Rosie Malhao Co- chair, Caroline Mariner Treasurer

Nine parents attended.

Apologies: Bella Crawford, Charlotte Haynes -Wake, Sony Abraham,

1. Welcome by Rosie and run through agenda. Confirmed that this year's fund raising aim is to help furnish Rylands Forest, which is the forest area at the rear of the MUGA. We await an artist's impression of Mrs Ashworth's vision. We have started planning the Summer festival and will be putting together a specific festival planning committee. People interested in joining the volunteer WhatsApp group should contact us at [springhillpa@gmail.com](mailto:springhillpa@gmail.com)
2. Financial update by Caroline Mariner. Caroline explained her role and how it is vital to the PA. January to April tends to be a quieter period, but we raised £1500 overall, £600 of which was at the uniform sale. Mother's Day raised about £200 as did the Easter egg hunt. Thanks to everyone involved in the fundraising events, particularly Jo McGillion who runs the Easter egg hunt and Christmas hampers every year. We donated £5,500 but still have just under £6000 in the bank.
3. Summer festival: we will be asking for tombola donations from parents (alcohol, in date chocolates, bath sets, new or nearly new games and gifts).  
We will obviously need volunteers and a google form to indicate availability on both Friday the 14<sup>th</sup> after school where we set up the marquees and on the festival day itself, June 15<sup>th</sup>. This will also be the only opportunity for the children to buy Father's day gifts as it is the day after. We would welcome people to join the festival planning team. We will meet online (or in person if needed) every Tuesday in May for one hour to ensure we're all prepared.
4. New parents' evening- we provide refreshments and sell second hand uniform for the new parents' evening, so we will be asking on May 9<sup>th</sup> & 10<sup>th</sup> for donations of school uniform, specifically for Foundation year and Year 1 & 2. Volunteers are needed for this.
5. Dates of future meetings to be set. Action for core group
6. AOB: Emma Bailey (chair) said that she is leaving the role in July as her child is leaving the school. Any persons interested in becoming the chair or wanting to join the core PA group should email at [springhillpa@gmail.com](mailto:springhillpa@gmail.com)  
Rosie thanked Emma for her work with the PA so far and reiterated that parents will need to step up to help at a strategic level if the PA is to remain operational at Springhill. Parents suggested posting job roles online in a poster or video so parents could better understand what the roles entail. Action core group.