

Springhill Parents' Association

Committee Meeting in Person– 23rd Jan 2024, 7.00pm

Attendees

Emma Bailey (EB)	Chair
	Secretary (Vacant position)
Rosie Malhao (RM)	Deputy Chair
Caroline Mariner (CM)	Treasurer
Sony Abraham (SA)	Marketing Officer
Parent/carer attendees	All welcome

Agenda

1.) Welcome (EB)

2.) Housekeeping

- Open Secretary Role
- ParentKind and school website need updating

3.) Minutes and actions of the last meeting (AGM held 11th October '23) (EB/RM)

4.) Finance update of Winter Term events

5.) Overview of upcoming fundraising events (to provide funding to develop forest school area)

Volunteer organisers needed for:

Spring Term -

- FAT Thursday doughnut sale (Thurs 8th Feb)
- Mother's Day sale (Fri 8th March)
- Easter egg hunt (Wed 20th March)
- School uniform sale (Fri 22nd March)

Summer Term -

- Summer festival (Sat 15th June)
- Father's Day sale

- School uniform sale (Fri 12th July)

6.) Dates of future meetings

- Committee Meeting – VIA ZOOM – Tue 23rd April at 19:30

7.) AOB

- Call for Volunteers for Summer Festival Planning Team (start in March)
- Christmas gift amnesty donations (e.g. alcohol and gift sets)

List of Events and Volunteering Opportunities 2023

Event/Role	Date	Volunteering opportunity
PA Committee Member - Secretary	-	To be a member of the core PA team. To produce committee agendas, and take minutes of PA committee meetings (circa 4 a year), share them with school for publication.
A Committee Member - Volunteer Officer	-	To be a member of the core PA team. To lead on recruiting and communicating with volunteers for upcoming events

Join our Facebook group: 'Springhill Catholic Primary School Parents' Association'



Springhill PA provides both social and fundraising activities. All parents and carers are welcome to join in. Please email us at springhillpa@gmail.com to join the mailing list. We'd welcome any suggestions or comments to the same email address –we also love to hear from volunteers ready to help us in upcoming fundraising events!